

Part II: Contracts Awarded

1. Construction Contracts:	
A. Total dollar amount of all contracts awarded on the project	\$ 51,352,906
B. Total dollar amount of contracts awarded to Section 3 businesses	\$ 10,156,538
C. Percentage of the total dollar amount that was awarded to Section 3 businesses	19.8 %
D. Total number of Section 3 businesses receiving contracts	1
2. Non-Construction Contracts:	
A. Total dollar amount all non-construction contracts awarded on the project/activity	\$ 10,985,673
B. Total dollar amount of non-construction contracts awarded to Section 3 businesses	\$ 293,383
C. Percentage of the total dollar amount that was awarded to Section 3 businesses	2.6 %
D. Total number of Section 3 businesses receiving non-construction contracts	1

Part III: Summary

Indicate the efforts made to direct the employment and other economic opportunities generated by HUD financial assistance for housing and community development programs, to the greatest extent feasible, toward low- and very low-income persons, particularly those who are recipients of government assistance for housing. (Check all that apply.)

- Attempted to recruit low-income residents through: local advertising media, signs prominently displayed at the project site, contracts with the community organizations and public or private agencies operating within the metropolitan area (or nonmetropolitan county) in which the Section 3 covered program or project is located, or similar methods.
- Participated in a HUD program or other program which promotes the training or employment of Section 3 residents.
- Participated in a HUD program or other program which promotes the award of contracts to business concerns which meet the definition of Section 3 business concerns.
- Coordinated with Youthbuild Programs administered in the metropolitan area in which the Section 3 covered project is located.
- Other; describe below.

At the outset it should be noted that for FY 2013, MSPA did not receive any bids from a certified Section 3 business concern on any new contracting opportunities. However, as indicated in this explanation, numerous efforts were made throughout the year to educate the business community regarding qualifying as a Section 3 business and upcoming contracting opportunities regarding the Port of Gulfport Restoration Project (PGRP).

On October 23, 2012, MSPA provided Section 3 training to all contractors working on the PGRP to ensure that all Section 3 policies and procedures are being followed and understood.

On January 31, 2013, MSPA held a Community Outreach/Job Fair event at the Courtyard Marriott in Gulfport, MS. MSPA used several methods to advertise this event (newspaper, internet, flyers, etc.). Over twenty businesses from the region attended the event, including MDES and the MDA Minority Business Division. Approximately 130-150 people attended the Job Fair and 120 people attended the Community Meeting.

On June 20, 2013, MSPA hosted a Section 3 Business Concern Workshop in Gulfport, MS. Again, MSPA used several methods to advertise this event (newspaper, internet, etc.).

Public reporting for this collection of information is estimated to average 2 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB number.

Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u, mandates that the Department ensures that employment and other economic opportunities generated by its housing and community development assistance programs are directed toward low- and very-low income persons, particularly those who are recipients of government assistance housing. The regulations are found at 24 CFR Part 135. The information will be used by the Department to monitor program recipients' compliance with Section 3, to assess the results of the Department's efforts to meet the statutory objectives of Section 3, to prepare reports to Congress, and by recipients as self-monitoring tool. The data is entered into a database and will be analyzed and distributed. The collection of information involves recipients receiving Federal financial assistance for housing and community development programs covered by Section 3. The information will be collected annually to assist HUD in meeting its reporting requirements under Section 808(e)(6) of the Fair Housing Act and Section 916 of the HCDA of 1992. An assurance of confidentiality is not applicable to this form. The Privacy Act of 1974 and OMB Circular A-108 are not applicable. The reporting requirements do not contain sensitive questions. Data is cumulative; personal identifying information is not included.

Form HUD-60002, Section 3 Summary Report, Economic Opportunities for Low- and Very Low-Income Persons.

Instructions: This form is to be used to report annual accomplishments regarding employment and other economic opportunities provided to low- and very low-income persons under Section 3 of the Housing and Urban Development Act of 1968. The Section 3 regulations apply to any **public and Indian housing programs** that receive: (1) development assistance pursuant to Section 5 of the U.S. Housing Act of 1937; (2) operating assistance pursuant to Section 9 of the U.S. Housing Act of 1937; or (3) modernization grants pursuant to Section 14 of the U.S. Housing Act of 1937 and to recipients of housing and community development assistance in excess of \$200,000 expended for: (1) housing rehabilitation (including reduction and abatement of lead-based paint hazards); (2) housing construction; or (3) other public construction projects; and to **contracts and subcontracts in excess of \$100,000** awarded in connection with the Section-3-covered activity.

Form HUD-60002 has three parts, which are to be completed for all programs covered by Section 3. Part I relates to **employment and training**. The recipient has the option to determine numerical employment/training goals either on the basis of the number of hours worked by new hires (columns B, D, E and F). Part II of the form relates to **contracting**, and Part III summarizes recipients' **efforts** to comply with Section 3.

Recipients or contractors subject to Section 3 requirements must maintain appropriate documentation to establish that HUD financial assistance for housing and community development programs were directed toward low- and very low-income persons.* A recipient of Section 3 covered assistance shall submit one copy of this report to HUD Headquarters, Office of Fair Housing and Equal Opportunity. Where the program providing assistance requires an annual performance report, this Section 3 report is to be submitted at the same time the program performance report is submitted. Where an annual performance report is not required, this Section 3 report is to be submitted by January 10 and, if the project ends before December 31, within 10 days of project completion. **Only Prime Recipients are required to report to HUD. The report must include accomplishments of all recipients and their Section 3 covered contractors and subcontractors.**

HUD Field Office: Enter the Field Office name .

1. Recipient: Enter the name and address of the recipient submitting this report.
2. Federal Identification: Enter the number that appears on the award form (with dashes). The award may be a grant, cooperative agreement or contract.
3. Dollar Amount of Award: Enter the dollar amount, rounded to the nearest dollar, received by the recipient.
- 4 & 5. Contact Person/Phone: Enter the name and telephone number of the person with knowledge of the award and the recipient's implementation of Section 3.
6. Reporting Period: Indicate the time period (months and year) this report covers.
7. Date Report Submitted: Enter the appropriate date.

8. Program Code: Enter the appropriate program code as listed at the bottom of the page.
9. Program Name: Enter the name of HUD Program corresponding with the "Program Code" in number 8.

Part I: Employment and Training Opportunities

Column A: Contains various job categories. Professionals are defined as people who have special knowledge of an occupation (i.e. supervisors, architects, surveyors, planners, and computer programmers). For construction positions, list each trade and provide data in columns B through F for each trade where persons were employed. The category of "Other" includes occupations such as service workers.

Column B: (Mandatory Field) Enter the number of new hires for each category of workers identified in Column A in connection with this award. New hire refers to a person who is not on the contractor's or recipient's payroll for employment at the time of selection for the Section 3 covered award or at the time of receipt of Section 3 covered assistance.

Column C: (Mandatory Field) Enter the number of Section 3 new hires for each category of workers identified in Column A in connection with this award. Section 3 new hire refers to a Section 3 resident who is not on the contractor's or recipient's payroll for employment at the time of selection for the Section 3 covered award or at the time of receipt of Section 3 covered assistance.

Column D: Enter the percentage of all the staff hours of new hires (Section 3 residents) in connection with this award.

Column E: Enter the percentage of the total staff hours worked for Section 3 employees and trainees (including new hires) connected with this award. Include staff hours for part-time and full-time positions.

Column F: (Mandatory Field) Enter the number of Section 3 residents that were trained in connection with this award.

Part II: Contract Opportunities

Block 1: Construction Contracts

Item A: Enter the total dollar amount of all contracts awarded on the project/program.

Item B: Enter the total dollar amount of contracts connected with this project/program that were awarded to Section 3 businesses.

Item C: Enter the percentage of the total dollar amount of contracts connected with this project/program awarded to Section 3 businesses.

Item D: Enter the number of Section 3 businesses receiving awards.

Block 2: Non-Construction Contracts

Item A: Enter the total dollar amount of all contracts awarded on the project/program.

Item B: Enter the total dollar amount of contracts connected with this project awarded to Section 3 businesses.

Item C: Enter the percentage of the total dollar amount of contracts connected with this project/program awarded to Section 3 businesses.

Item D: Enter the number of Section 3 businesses receiving awards.

Part III: Summary of Efforts – Self -explanatory

Submit one (1) copy of this report to the HUD Headquarters Office of Fair Housing and Equal Opportunity, at the same time the performance report is submitted to the program office. The Section 3 report is submitted by January 10. Include only contracts executed during the period specified in item 8. PHAs/IHAs are to report all contracts/subcontracts.

* The terms "low-income persons" and very low-income persons" have the same meanings given the terms in section 3 (b) (2) of the United States Housing Act of 1937. **Low-income persons** mean families (including single persons) whose incomes do not exceed 80 percent of the median income for the area, as determined by the Secretary, with adjustments for smaller and larger families, except that

The Secretary may establish income ceilings higher or lower than 80 percent of the median for the area on the basis of the Secretary's findings such that variations are necessary because of prevailing levels of construction costs or unusually high- or low-income families. **Very low-income persons** mean low-income families (including single persons) whose incomes do not exceed 50 percent of the median family income area, as determined by the Secretary with adjustments or smaller and larger families, except that the Secretary may establish income ceilings higher or lower than 50 percent of the median for the area on the basis of the Secretary's findings that such variations are necessary because of unusually high or low family incomes.

Part III: Summary

Efforts made to direct the employment and contracting opportunities toward low and very low-income persons:

As indicated in this explanation, numerous efforts were made throughout the year to educate the business community regarding qualifying as a Section 3 business and upcoming contracting opportunities regarding the Port of Gulfport Restoration Project (PGRP).

On October 23, 2012, MSPA provided Section 3 training to all contractors working on the PGRP to ensure that all Section 3 policies and procedures are being followed and understood.

On January 31, 2013, MSPA held a Community Outreach/Job Fair event at the Courtyard Marriott in Gulfport, MS. MSPA used several methods to advertise this event (newspaper, internet, flyers, etc.). Over twenty businesses from the region attended the event, including MDES and the MDA Minority Business Division. Approximately 130-150 people attended the Job Fair and 120 people attended the Community Meeting.

On June 20, 2013, MSPA hosted a Section 3 Business Concern Workshop in Gulfport, MS. Again, MSPA used several methods to advertise this event (newspaper, internet, flyers, etc.). About 20-30 people representing multiple businesses attended this workshop. During the workshop, businesses were educated on how to become certified as a Section 3 business concern as well as the upcoming project schedule and contracting opportunities. Businesses were encouraged to submit bids for any and all available contracting opportunities.

During July 2013, the MSPA Compliance Office held individual technical assistance meetings with each PGRP contractor and consultant to discuss Section 3 requirements. Signed acknowledgements are in each Section 3 file.

On August 28, 2013, the MSPA Port Restoration Director and the Workforce Development Coordinator spoke at the CDC Climb Culinary Training Facility. The attendees included affiliate nonprofit organizational leaders with a focus on employment opportunities for low income individuals. The MSPA Port Restoration Director and the Workforce Development Coordinator were invited as guest speakers to discuss the Port of Gulfport Restoration Project and, specifically, employment opportunities through the PGRP.

During FY 2013, MSPA entered into agreements with training providers located in the Coastal Counties. Once training opportunities are developed, these entities are in place to train the workforce for a specific trade. Agreements are in place with: Mississippi Gulf Coast Community College, Pearl River Community College, University Of Southern Mississippi, CLIMB Community Development Corporation, MDES/Gulfport WIN Job Center and RFB Management & Human Resources Consulting, LLC.

Other efforts by MSPA during FY 2013 to communicate to the community Section 3 information and opportunities through the PGRP include the following:

- Section 3 preference is featured on the homepage for the MSPA PGRP at www.PortoftheFuture.com
- Posted sign promoting Section 3 in the MSPA Restoration Project Office at project site.
- Continued posting signs in Public Housing Authority offices and discussed opportunities with PHA staff.
- Include Section 3 requirements in pre-bid meetings for construction contracts. Implemented process to include additional emphasis on Section 3 at upcoming pre-bid meetings, such as including the following phrase on sign-in sheets: "The MSPA is an Equal Employment Opportunity Employer and gives preference to Section 3 eligible residents when hiring and Section 3 Business Concerns when contracting. Section 3 definitions and information can be found at www.hud.gov."
- Continued work with local Small Business Administration Office to request coordination to help connect PGRP contractors to known Section 3 business concerns for available contracting opportunities.
- Identify Section 3 community members and directly notify the members of upcoming contracting opportunities.